

# Scorer Tip Cards 08/27/2015

To print on 8.5" x 11" paper (4 cards/page) Print Pages 1 & 2

To print on 4.25" x 5.50" Postcard (1 card/page) Print Pages 3 & 4

## SCOREKEEPING TIPS AND REMINDERS



- 1. ALL CAPITAL LETTERS throughout the score sheet.
- 2. ALL information prior to the first serve and after the last point should be in Blue/Black Ink.
- 3. In the OFFICIALS section, LAST NAME, FIRST NAME.
- 4. Tournament DATE should be SIX characters, mm/dd/yy (example: 09/18/04)
- 5. All TIMES should be in INTERNATIONAL TIME (ex: 9am=09:00, 2:15pm=14:15)
- 6. After the coin toss, draw an 'X' in THREE places: (may be done for all non-deciding sets)
  - 1. Through the serving team; 2. Through the R of the receiving team,
  - 3. In SERVICE ROUNDS box 1 for the Position I player of Receiving team.
- 7. Record **CAPTAIN** information in **CAPTAIN** area; Do not use **c** in **ORDER** section; Captain from roster in square (X when not using rosters); Captain from line-up in circle.
- 8. Record **Start** time when first referee whistles for the first serve.
- 9. You may use **PENCIL** from the first serve until final point is recorded.
- 10. Draw a small **checkmark** (✓) over the number in the **SERVICE ROUNDS box**. for each player's FIRST SERVE (if a legal serve).

## **Exceptions:**

- a. Wrong server:
- b. Set point awarded to receiving team on opponent's serve (opponent's loss of rally);
- c. In a deciding set (on the far right), at the change of courts:
  - Team on the right scores point 8.
    - On the far right: Copy last exit score recorded on far left without a **checkmark**;
  - Team on the left serves point 8,
    - On the far left: Draw a **checkmark**, No exit score recorded;
    - On the far right: Copy last exit score recorded on far left without a **checkmark**,

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No checkmark in current server's box, record final exit score here.

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- 7. Record **CAPTAIN** information in **CAPTAIN** area; Do not use **c** in **ORDER** section; Captain from roster in square (X when not using rosters); Captain from line-up in circle.
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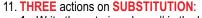
No checkmark in current server's box, record final exit score here.

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- 1. Write the entering player # in the left box;
- 2. Write the Score at Substitution in the right box (Substituting team score first);

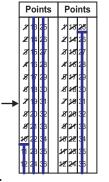
3. Slash the team sub in the Substitutions row.



Substitutions 2 2

# 12. After the LAST POINT is recorded (begin using blue/black ink):

- a. Record End time in INTERNATIONAL TIME;
- b. Circle **BOTH** final **EXIT SCORES** (Service Rounds box ONLY);
- Record team names and scores of set in **RESULTS** box;
- Cancel unused points in the **Points** column using **T-BARs** (both teams): –
- Record MATCH WINNER TEAM name and sets Won and Lost;
- Check scoresheet for errors and proper count of substitutions;
- **SIGN** scoresheet **AFTER** all information has been **VERIFIED**.



# QUICK REFERENCE FOR PEN/PENCIL USAGE **PENCIL**

PEN (Blue/Black Ink) (prior to first serve)

- Headings
- OFFICIALS PRINTED NAMES
  Slashes in Points column
- Team names
- 3 'X's 🕱 🕅 🔀
- 3 Order (Lineups)
- Set Start Time

- (all actions during play) • Checkmark (✓) for first serve • Set End Time
- Exit Scores (Service Rounds)
  RESULTS box
- Substitutions and Time Outs
- SANCTIONS and REMARKS
- PEN (Blue/Black Ink) (after last point recorded)
- Circle Final Exit Scores

8

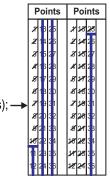
9 2:4

Substitutions 2 2

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#### 11. THREE actions on SUBSTITUTION:

- 1. Write the entering player # in the left box;
- 2. Write the Score at Substitution in the right box (Substituting team score first);
- 3. Slash the team sub in the Substitutions row.
- 12. After the LAST POINT is recorded (begin using blue/black ink):
  - a. Record End time in INTERNATIONAL TIME:
  - Circle **BOTH** final **EXIT SCORES** (Service Rounds box ONLY);
  - Record team names and scores of set in **RESULTS** box;
  - Cancel unused points in the **Points** column using **T-BARs** (both teams);
  - Record MATCH WINNER TEAM name and sets Won and Lost;
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# QUICK REFERENCE FOR PEN/PENCIL USAGE

PEN (Blue/Black Ink) (prior to first serve)

Headings

Team names

• 3 'X's (X) (R) X

• 3 Order (Lineups) Set Start Time

**PENCIL** (all actions during play)

• Checkmark (✓) for first serve • Set End Time

• OFFICIALS PRINTED NAMES • Slashes in Points column

- Exit Scores (Service Rounds) RESULTS box
- Substitutions and Time Outs
- SANCTIONS and REMARKS
- PEN (Blue/Black Ink) (after last point recorded)
- Circle Final Exit Scores
- MATCH WINNER box
- Hourglasses (Points column)
- SIGNATURES box

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OFFICIALS PRINTED NAMES • Slashes in Points column Exit Scores (Service Rounds)
 RESULTS box • 3 'X's 🕱 🕅 🔀

- Substitutions and Time Outs SANCTIONS and REMARKS
- 3 Order (Lineups) Set Start Time

Headings

Team names

**PENCIL** PEN (Blue/Black Ink) (all actions during play) (after last point recorded)

8

9 2:4

Substitutions 2 2

8

9 2:4

Substitutions # 2

- Checkmark (✓) for first serve
  Set End Time
  - Circle Final Exit Scores

**Points** 

**Points** 

- MATCH WINNER box
- Hourglasses (Points column)
- SIGNATURES box

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#### 11. THREE actions on SUBSTITUTION:

PEN (Blue/Black Ink)

(prior to first serve)

11. THREE actions on SUBSTITUTION:

(Substituting team score first);

**1.** Write the entering player # in the left box;

2. Write the Score at Substitution in the right box

3. Slash the team sub in the Substitutions row.

a. Record End time in INTERNATIONAL TIME;

12. After the LAST POINT is recorded (begin using blue/black ink):

Record team names and scores of set in **RESULTS** box;

b. Circle BOTH final EXIT SCORES (Service Rounds box ONLY):

e. Record MATCH WINNER TEAM name and sets Won and Lost;

Check scoresheet for errors and proper count of substitutions;

**SIGN** scoresheet **AFTER** all information has been **VERIFIED**.

Cancel unused points in the **Points** column using **T-BARs** (both teams):

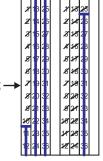
QUICK REFERENCE FOR PEN/PENCIL USAGE

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**Points** 

**Points** 

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PEN (Blue/Black Ink) (prior to first serve)

Headings

- Team names
- 3 'X's 🕱 🕅 🔀 • 3 Order (Lineups) Set Start Time
- **PENCIL** (all actions during play) • Checkmark (✓) for first serve • Set End Time

OFFICIALS PRINTED NAMES • Slashes in Points column

- Substitutions and Time Outs
- SANCTIONS and REMARKS

PEN (Blue/Black Ink) (after last point recorded)

- Circle Final Exit Scores
- Exit Scores (Service Rounds) RESULTS box
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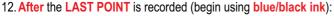
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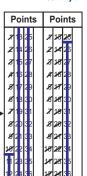








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- 3 Order (Lineups)
- Set Start Time

# PENCIL

- (all actions during play) Checkmark (✓) for first serve

- Exit Scores (Service Rounds)
- Substitutions and Time Outs
- SANCTIONS and REMARKS

## PEN (Blue/Black Ink) (after last point recorded)

- Set End Time
- Circle Final Exit Scores
- RESULTS box
- MATCH WINNER box
- Hourglasses (Points column)
- SIGNATURES box