

How to Register

INSTRUCTIONS FOR MEMBERSHIP REGISTRATION

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Instructions

- ▶ After viewing this presentation and you are still having problems contact the Iowa Region office- 515-727-1860 (8:30-5) or email Carol@iavbreb.org.
- ▶ All Registration must be complete and ACTIVATED before you can participate in USAV practices, tryouts or event.
 1. If not completed the insurance for the event is not in effect.
- ▶ Members must register themselves for the electronic acceptance to be valid.
- ▶ **If you are registering 2 or more people** you must log out and then log in for each member. Otherwise the memberships will be mixed and certifications lost.

What you need before starting the online process

Online Process

- ▶ Last four digits of your Social Security # or Driver's License #.
- ▶ Junior Players will need parent or guardian for the process.
- ▶ Credit card (Master Card or Visa)- number, expiration and 3 digit security code. Note- checks may be sent to the office but it will delay the membership process.
 1. Fees must be paid or processed by the Region office before the memberships are complete and the member starts to participate.

What you need before starting the paper process

Paper Process

- ▶ Junior's using the process must have parents signatures to be valid.
- ▶ Membership fees will be collected with the form and participation can start that day.
- ▶ The forms must be sent to the Iowa Region office on the next business day.

Members who move to/from another region

- ▶ CONTACT either your former region or the Iowa Region before registering.
 - ▶ 515-727-1860 or carol@iavbreg.org
- ▶ Your affiliation MUST be changed to the new region before registering. If not
 1. The correct membership options and fees will not appear.
 2. The correct club affiliations will not be displayed.
 3. Then fees must be correctly exchanged and refunded between regions before you can participate.

Returning Members Begin Here

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- ▶ Go to the Iowa Region site <http://www.iavbreg.org/>



- ▶ Returning members click Access Your USA Membership Here
- ▶ Login with your username and password.

Welcome to USA Volleyball's Membership Management System!

USA VOLLEYBALL

- Renew Membership
- Login
- Forgot Password
- Request A Login

USA VOLLEYBALL EVENTS

- Region Clinics
- USAV Clinics

USA Volleyball Login

User Name

Password - case sensitive

[Log In](#) [Need Help?
Forgot user name/Password](#)

Powered by

- ▶ Login with your username and password.
 - ▶ Can't remember your login
 1. You can click on the Need Help link or Forgot Password link.
 - You will need to have the email address that is currently in your online record and your date of birth if you don't remember your user name.
 - If you no longer have the email that is current in your record, contact the Region Office to get your login.

Junior Player Online Registration

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- ▶ When parent is present with their credit card and last 4 digits of SS # or driver license # you may start.

MEMBER HOME

Member Area ▾

- Member Profile
- Renew Membership
- Print Member Card
- Re-Print Confirmation
- Submit Background Screen

Thank you for logging in!
Welcome to the Members Only Area of the USA Volleyball web site!
TO APPLY FOR YOUR MEMBERSHIP ONLINE CLICK HERE

Click Here to submit a USAV Junior Club Personnel Code of Ethics agreement

- ▶ At the top of the page click the HERE link.

New Members Begin Here

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- ▶ Go to the Iowa Region site **Membership Page**
<http://www.iavbreg.org/Registration.html>



The screenshot shows the Iowa Volleyball Region website. The header features the USA Volleyball logo and the text "Iowa Volleyball Region GROWING THE GAME (515)727-1860". A navigation menu on the left includes links for Home, Indoor, Outdoor, Education, PVL, Officials, Membership, Forms, About Us, and Contact Us. The main content area has a dark background with a "ACCESS YOUR USA MEMBERSHIP HERE" button. Below this, it states "2014/15 Registration began September 2nd." and provides information about membership renewal. At the bottom, there are two buttons: "Renew Membership" and "New Membership". A red arrow points from the "Membership" link in the navigation menu to the "New Membership" button.

- ▶ Click New Member and start the process.

Junior Age Assistant Coach

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- ▶ Have parent present with their credit card and last 4 digits of SS # or driver license #. Now you may start.

MEMBER HOME

Member Area ▾

- Member Profile
- Renew Membership
- Print Member Card
- Re-Print Confirmation
- Submit Background Screen

Thank you for logging in!

Welcome to the Members Only Area of the USA Volleyball web site!

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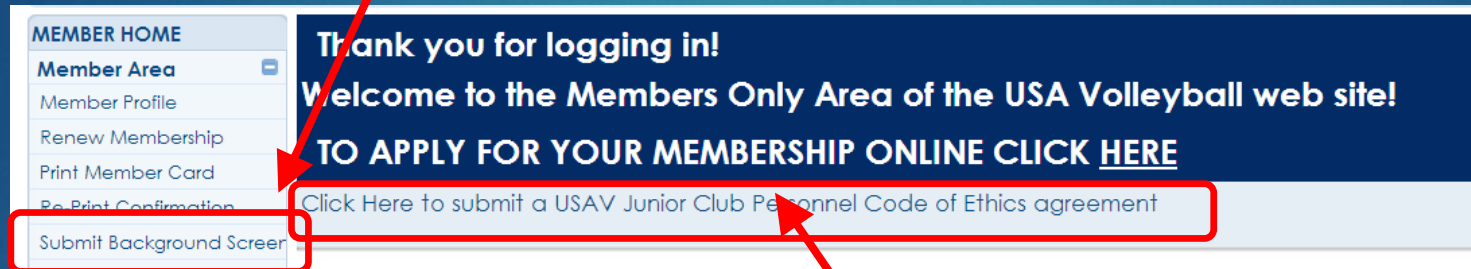
- ▶ At the top of the page click the HERE link.

Junior Age Assistant Coach on Junior Team

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- ▶ You will register with a full Junior membership.
- ▶ A Junior age coach **must be 2 years older** than the team they are coaching.
- ▶ Junior age assistant coaches **must ALWAYS have an Adult head coach** who is at least 21 years old with them for all practice or events.
- ▶ All Junior Aged Assistant coaches must also **complete the required SafeSport and IMPACT coaching training** and certification before being placed on a roster. (SafeSport and IMPACT only need to be completed once at this time).

- ▶ All Junior Age Assistant Coaches 18 years old or when they turn 18 must complete a **Background Screening**. First complete and pay for their registration. Then log out. Login again and get these links. Links may be found in your **Member Area**.



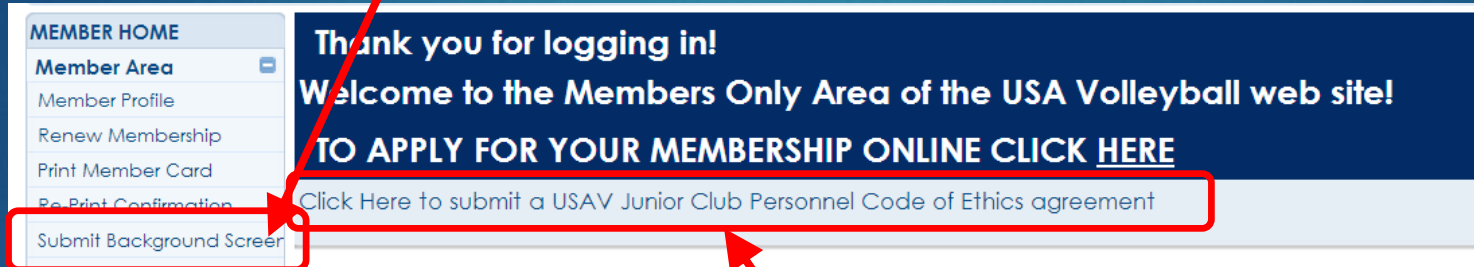
- ▶ All Coaches and Assistant coaches 18 or older may complete the **Junior Club Personnel Code of Conduct** on line.
- ▶ Junior Assistant coaches 17 or younger must complete a paper copy of the **Junior Club Personnel Code of Conduct** and have their parents sign the form as well.
 1. Completed forms can be faxed 515-727-1861 or mailed to the Iowa Region office
8170 Hickman Road, Suite 5, Clive, IA 50325-4400

Adult working with Junior Age Players

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- ▶ Coaches, Assistant Coaches, Club Directors, Club Administrators, Local League Coaches and Team Representatives will use the **\$50 Full membership.**
 - ▶ **Course Requirements for Jr Club Staff**
 1. **IMPACT Coaching Course** -Before Being Place on a Roster:
(Coaches Only need this course once but a review is helpful.)
 - All coaches (junior asst. coaches also) need to be **IMPACT Part A** certified in year 1 before being placed on a roster for in region events.
 - They will need **IMPACT Part B** by year 2 or in the first year if they are playing out of region, at Qualifiers or National events.
 2. **SafeSport Certification** is needed for all coaches before interacting with junior athletes. (Course is Only need this course once.)
- ▶ Tournament Directors, Site Directors, Parents and Officials will use the **\$30 membership.**
 - ▶ **SafeSport certification is required for all Adults before interacting with junior athletes.** (Course is Only need this course once.)

- ▶ All adults working with junior age players 18 and older must complete a **Background Screening**. This can be done online. This may be found in your **Member Area**.



- ▶ All adults on a junior team staff must also complete the **Junior Club Personnel Code of Conduct** on line.
- ▶ Officials that work junior tournaments and events must have a **Background Screening** and complete the **SafeSport** training.

Online Registration Overview

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Member Information

* Member's Legal Name: Miss Alexis G Ai-group

Preferred First Name: Lexi
(If different than Legal Name)

Maiden Name:

Former Name:

* Address: 8170 Hickman Road Ste 5

Address (continued):

Address (continued): Clive

* City: Clive

* State: Iowa

* Zip: 50325 -

* Country: United States

- ▶ Enter the personal information using Legal names.
 - Ex: Alexis instead of Lexi. You can enter Lexi in the **Preferred Name**.
- ▶ Returning members with **Name Changes** for Last Names or misspellings contact the Iowa Region Office.
- ▶ **DO NOT CREATE A NEW MEMBERSHIP.**
 - All duplicate memberships have to be found and merged for prior information and certifications to be carried over, delaying the process.

If you are a new Member

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Address (continued): Clive

* City: Clive

* State: Iowa

* Zip: 50325

* Country: United States

Work Ph:

Mobile Ph:

Fax:

* Gender: Female

* Birth Date, (mm/dd/yyyy): 01/02/2003

* Current Grade: (Juniors only) 6th Grade

Level Of Play, (adult): -Select One-

NOTE - Select UA for all Non-Players

* Race/Ethnicity: Two or more races, not Hispanic or Latino

USA Volleyball is committed to diversity. The information above is used to report aggregate data to the United States Olympic Committee. If you do not wish to supply this information, then please select 'I choose not to respond'.

Are you:

Hearing impaired/deaf (for USA Deaflympic Team)

Disabled Physically (for Paralympic Talent ID)

Create a Login Account

Please select a user name and password you can easily remember for this system.

* User Name: lexiaigroup@hello.co

Passwords must be at least 6 characters.

* Password:

* Confirm Password:

* Security Question: What is your favorite food?

* Security Question Answer: pizza

Continue

- ▶ If you are a parent filling out the form make sure you enter the player's correct birthday.
- ▶ Each year we get parent or sibling birth information. If entered incorrectly the Region Office will have to be contacted to edit.
- ▶ New Members will get the opportunity to choose their **User Name** and **Password** on the front page.
- ▶ Returning members will have to change this in their **Member Profile** and the last tab on top called **User Info**.
- ▶ **Press Continue.**

2nd Screen – Club Selection

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edit Member Information			
Name:	Miss Ai-Group, Alexis	Club:	-Select One- ▼
Address:	8170 Hickman Rd Ste 5 Clive, IA 50325-4400	Email:	lexiaigroup@hello.com
		Gender:	Female
		Birth Date:	1/2/2003
		* Current Grade:	6th Grade
		(Juniors only)	H.S. Grad Yr: 2022
		Level Of Play:	J2

- ▶ On the top right of the 2nd screen you will get a drop down to **select your club**. **Selecting the club** you will play for locks you into that club for the season.
- ▶ **Tryout members select- Undecided (top choice).**
- ▶ **Officials or Tournament/Site Directors not affiliated with a club should select Unaffiliated.**
- ▶ **Adult Players** usually choose the following two unless associated with a college club program or the PVL.
 - **CSVBC** for Women players
 - **Two Rivers VBC** for Men players

▶ Club selection issues

▶ If you picked a specific club and are not playing on that club.

1. Contact the Iowa Region Office to have it changed.

- In some cases we will have to check with the club director to make sure you did not sign a commitment form.

▶ Iowa Region office information
Phone: 515-727-1860 or
Email: Carol@iavbreg.org

2nd Screen Adult Membership Types

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Membership Type	Price	
<input type="radio"/> IA - Official Referee &/or Scorer not affiliated with a club.	\$30.00	
<input type="radio"/> IA - Parent Referee and/or Scorer, Chaperone, Ball Retriever, Drill Facilitator, etc....	\$30.00	
<input type="radio"/> IA - Adult Junior Club Staff Club Directors/Administrators, Team Representatives, Coach (Head or Assistant).	\$50.00	
<input type="radio"/> IA - Adult Player Not affiliated with a junior program or officiating.	\$30.00	
<input type="radio"/> IA - Tournament Staff, Site Directors	\$30.00	
<input type="radio"/> IA - Collegiate Player Currently in college, participating in adult tourneys. Not affiliated with a junior program or officiating.	\$15.00	
<input type="radio"/> IA - Adult - One Day Please be sure and enter a date for this membership if you select this option.	\$10.00	<input type="text"/>
Valid for Date of Event. Enter event date into the box. (PENDING until date.) Unlimited renewals allowed; upgradeable.		

► Membership Selection

► When you see the screen to the left select the proper membership

► If selecting a One Day Membership-

► Enter the date you will use the membership. NOT the current date

2nd Screen – Selecting Adult Roles

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Valid for Date of Event. Enter event date into the box. (PENDING until date.) Unlimited renewals allowed; upgradeable.

USAV Participant Information

I will be participating this season in the role(s) selected below.

Please select all that apply:

- **Junior Program Roles:**
Please note that by electing to participate in a Junior Program, you may be required to submit a background screening authorization.
An additional fee of \$18.00 may apply.
 - as a Club Director.
 - as a Coach.
 - as a Chaperone.
 - as a Team Representative.
- **Adult Team Roles:**
 - as a Player.
 - as a Coach.
 - as a Team Representative.
- **Unaffiliated Individual Roles and Interests:**
 - I am an unaffiliated Adult.
 - I am interested in officiating at Adult Tournaments, (either as a scorer or referee).
 - I am interested in officiating at Junior's Tournaments, (either as a scorer or referee).
(By electing to officiate in a Junior Program, you will be required to submit a background screening authorization.)
 - I am interested in directing Adult Tournaments.
 - I am interested in directing Junior Tournaments.
(By electing to direct tournaments in a Junior Program, you may be required to submit a background screening authorization.)
- I am a PAVO official.

Submit

- ▶ Choose all roles your will be fulfilling.
- ▶ A **Background Screening Form** will be generated if you select:
 - a Junior Program role
 - Officiating Junior tournaments
 - Directing Junior Tournaments
- ▶ Click on the **SUBMIT** button.
- ▶ If a **Background Screening** is needed the Adult applicant will be directed to that form after clicking the **SUBMIT** button.
- ▶ If not you will go to the 3rd screen.

2nd Screen Junior Memberships

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▶ **Full Memberships:**

- ▶ Girl's Junior (8 Years & Younger) - **Free**
- ▶ Girl's Junior (9-11 Years Old) - **\$30 Full membership.**
- ▶ Girl's Junior (12-18 Years Old) - **\$50 Full membership.**
- ▶ Boy's Junior (8 Years & Younger) - **Free**
- ▶ Boy's Junior (9-18 Years & Younger) - **\$30 Full Membership**

▶ **Limited Memberships:**

- ▶ Junior Tryout (5 dates good for 10/4-11/22) - **\$15**
- ▶ Junior League Only (12-18 Years Old) - **\$40**
- ▶ Junior Spring/Summer - **\$35**
- ▶ Summer (indoor/outdoor) - **\$15**
- ▶ One Day (upgradable to full membership) - **\$10**

2nd Screen Junior Memberships

Parental Consent

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Parent/Guardian Information

Please note: A Parent/Guardian must provide information as well as read and accept terms on behalf of the minor to complete the registration process.

Parent or Guardian's name:

* First: First:
* Last: Last:

Parent or Guardian's email address:

* Email: Email:

A copy of the Membership Confirmation will be sent to the Parent Email, as well as other communications from USA Volleyball.

USAV Participant Information

I will be participating this season in the role(s) selected below.

Areas Of Interest & Preferences

Please indicate preferences below.

In addition to PLAYING I am interested in

Coaching
 Officiating

submit

- ▶ Parents will need to enter this information.
- ▶ If you use the same email as used for the participant you will receive multiple emails confirming the registration (one will be marked Parent Copy).
 - ▶ So don't worry that you have registered twice.
- ▶ Complete the Area of Interest section for Junior that may want to coach or Officiate for pay.

3rd Screen- Verification & Magazine

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Member Information >> Membership Options >> Background Screening >> **Confirm**

Join Iowa Region Volleyball

Please confirm the information below before submitting this application.

Membership Information
[edit](#) Membership Information

Membership Type: IA - Junior - One Day
Membership Dates: TBD
Membership Price: \$10.00

High Performance Donation, (\$5.00)
 I would like to subscribe to USA Volleyball Magazine, (\$2.50)

Total Amount Due: \$10.00

Member Information
[edit](#) Member Information

* Member's Legal Name:	Alexus G Ai-Group	* Email:	lexaiagroup@hello.com
Preferred First Name: (If different than Legal Name)	Lexi	<div style="border: 1px solid red; padding: 5px;">The personal information that you provide to apply for membership, subscribe to our magazine or on-line newsletter, to purchase items from us, or to register as a user of our site is used within the USA Volleyball National Office to provide the services that we offer to you. For more information visit our complete privacy statement.</div>	
Maiden Name:	Letterman		
Former Name:			
* Address:	8170 Hickman Road Ste 5		
Address (continued):			
Address (continued):	Clive		
* City:	Clive		
State:	IA		
Zip:	50325 -		
Country:	United States		
* Race/Ethnicity: Two or more races, not Hispanic or Latino			

Parent/Guardian Information

Home Ph:
Work Ph:
Mobile Ph:
Fax:
* Gender: Female
* Birth Date, (mm/dd/yyyy): 1/2/2003
* Current Grade: 6th Grade (Juniors only)
Level Of Play: J2
Are you:
Hearing impaired/deaf: **No**
Disabled Physically: **No**

On the top of the 3rd Screen you will have a chance to **verify membership type and fees.**

Donate to the USA Volleyball High Performance programing which included \$1 for the Men's and Women's National level teams of all ages.

You will also see a place to Subscribe to the **USA Volleyball Magazine for \$2.50**

Next you can **Verify** you member information.

3rd Screen- Junior Parental Consent Payment & Correspondence

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Please note: A Parent/Guardian must provide information as well as read and accept terms on behalf of the minor to complete the registration process.

Parent or Guardian's name:

* First: Lynne First:
* Last: Ai-Group Last:

Parent or Guardian's email address:

* Email: lexi2@g.com Email:

A copy of the Membership Confirmation will be sent to the Parent Email, as well as other communications from USA Volleyball.

Correspondence Information

To opt out, UNCHECK the box next to the correspondence item you wish to be removed from.

I'd like to receive USA Volleyball e-newsletters
 I'd like to receive 3rd party offers
 I'd like to receive a Region e-newsletter
 Interested in Officiating For Pay

Payment Information

Pay now via Credit Card Submit payment separately, per Region policy.

* Credit Card Type: Select One ▾
* Credit Card Number:
* Security Code (Locate):
* Expiration: MM ▾ / YYYY ▾
* Name On Credit Card:

USAV Waiver Information

▶ The Parental Consent phrasing is in the middle of the page and the final electronic signature at the bottom.

▶ You will also see a section to select which correspondences you wish to receive.

▶ Next you will find the online payment section. All data is protected by the USAV credit card vendor.

▶ Master Cards and Visa are accepted.

▶ If you wish to send a check click here.

3rd Screen – Agreements and Signatures.

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USAV Waiver Information

Please click on all links below to view and read documents, then check box to indicate acceptance.

USAV Waiver & Release of Liability

- I agree to the [USAV Waiver & Release of Liability](#)

USAV Junior Club Personnel Code of Ethics

- I agree to the [USAV Junior Club Personnel Code of Ethics](#)

USAV Participant Code of Conduct

- I agree to the [USAV Participant Code of Conduct](#)

Use Agreement

- I agree that I will abide by the rules and guidelines regarding club affiliation as established by the Regional Volleyball Association in which I am applying for membership.

I hereby agree to be filmed, videotaped and photographed, and to have my name, image, picture, likeness, voice and biographical information otherwise recorded, in any media, during USA Volleyball (USAV) and/or its Regional Volleyball Association (RVA) sanctioned events, by USAV/RVA's authorized representative, under the conditions specified by the USAV/RVA (the "Footage").

I hereby grant USAV/RVA, with no financial or other compensation due to me, full right and license to use, and to authorize third parties to use, in all media, the Footage for: (1) news and information purposes, (2) promotion of the specific competition(s) in which I compete, (3) promotion of the Sport, and (4) promotion of USAV/RVA, provided that, in no event may the USAV/RVA use or authorize the commercial use of the Footage in any manner that would imply my endorsement of any company, product, or service, without my written permission.

The current FIVB Sports Regulations stipulate that the Federation that is the first to issue a national license for the player is considered to be the player's Federation of Origin regardless of the player's citizenship. The current FIVB interpretation of "issue a national license" means registering with the Federation (in our case, USA Volleyball). Therefore, please be advised that if you register with USA Volleyball, and subsequently desire to represent another country in international competition, you may be subject to the FIVB regulations regarding "Change of Federation of Origin" which includes the payment of significant fees to the FIVB and review and approval of such application by the FIVB.

I hereby certify that the information provided is being done directly by myself or by me, as the legal guardian representing a minor, and that it is true and accurate to the best of my knowledge. I also understand and agree that incomplete or false information is grounds for denial of membership.

▶ **You MUST open the needed links.** Read quickly you do not want to time out. All these material will be part of your membership confirmation and you will have more time to digest the materials.

▶ **Everyone must open**

1. [USAV Waiver & Release of Liability](#) and
2. [USAV Participant Code of Conduct](#).

▶ **All adults working with a Junior Club or working junior events will also need to:**

1. Open the [USAV Junior Club Personnel Code of Ethics](#)

Agreements and Signatures.

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wp/Memberships/Join.wp

USAV Waiver Information

Please click on all links below to view and read documents, then check box to indicate acceptance.

USAV Waiver & Release of Liability

- I agree to the USAV Waiver & Release of Liability

USAV Participant Code of Conduct

- I agree to the USAV Participant Code of Conduct

Use Agreement

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I hereby grant USAV/RVA, with no financial or other compensation due to me, full right and license to use, and to authorize third parties to use, in all media, the Footage for: (1) news and information purposes, (2) promotion of the specific competition(s) in which I compete, (3) promotion of the Sport, and (4) promotion of USAV/RVA, provided that, in no event may the USAV/RVA use or authorize the commercial use of the Footage in any manner that would imply my endorsement of any company, product, or service, without my written permission.

The current FIVB Sports Regulations stipulate that the Federation that is the first to issue a national license for the player is considered to be the player's Federation of Origin regardless of the player's citizenship. The current FIVB interpretation of "issue a national license" means registering with the Federation (in our case, USA Volleyball). Therefore, please be advised that if you register with USA Volleyball, and subsequently desire to represent another country in international competition, you may be subject to the FIVB regulations regarding "Change of Federation of Origin" which includes the payment of significant fees to the FIVB and review and approval of such application by the FIVB.

I hereby certify that the information provided is being done directly by myself or by me, as the legal guardian representing a minor, and that it is true and accurate to the best of my knowledge. I also understand and agree that incomplete or false information is grounds for denial of membership.

Please Note: If your Driver's License number is your Social Security Number, please enter only the last four digits.

For verification purposes, please enter the last four digits of the Social Security Number, or the Driver's License or State ID number for the individual consenting above: *

Confirm

- ▶ After reading the Agreements and checking the boxes.
- ▶ Enter the **last 4 digits** of the Social Security # or the **driver's license** for the individual consenting and click the Confirm button.
- ▶ You must enter one of the above forms of ID for the Electronic Signature to be valid.

Registration Confirmation

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- ▶ A confirmation will be sent to the email listed in the record.
 - For junior members a copy of the confirmation is also sent to the 1st parent/guardian email listed (marked Parent Copy). Do not be alarmed if you receive 2 copies.
- ▶ **Unpaid membership fees** must be sent to the Iowa Region office or your club director/team rep. Fees must be received and processed by the region staff prior to **ANY PARTICIPATION** except one day memberships done on site. Which must be submitted by the director on the next business day.
- ▶ Checks should be made out to: **Iowa Region Volleyball**
- ▶ **Mail to: Iowa Region Volleyball, 8170 Hickman Rd. Ste. 5, Clive, IA 50325-4400.**
- ▶ **Remember to log out and log back in if you are doing another membership.**

Print Membership Card

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- ▶ Once you login to your membership you will see the member area.
- ▶ The Print Member Card can be used anytime during the season.

The card will show

1. Membership type and expiration date
2. If you have a one day membership it will be pending until the day for which you are registered. You should print registration confirmation at time of application to take for verification, if printing is not available the day of the event.
3. Officials certifications
4. Background Screening
5. SafeSport certification
6. IMPACT and USAV coaching certifications.

Troubleshooting- contact the region office

Phone: 515-727-1860 (8:30 – 5 PM)

Email: Carol@iavbreg.org
or Office.mail@iavbreg.org

We understand things go wrong or computers are winning. We are here to help.